

The Advocate Press

Submission Guidelines

The Advocate Press requests that all submissions conform to the following guidelines in order to be considered for publication. Noncompliance with these guidelines may result in rejection of the article outright (for more information, consult the definitions of “must” and “should.”)

1. Margins
 - i. Margins should be no less than 1.5 inches (3.81 cm).
 - ii. Margins should be no more than 2 inches (5.08 cm).
2. Font and Spacing
 - i. Font must be 12-point size and be proportionally spaced. Acceptable fonts include: Century Gothic, Times New Roman, Century Schoolbook, and other like fonts (not Garamond).
 - ii. Courier New or other monospaced fonts are not an acceptable font. Submissions made in these fonts must be rejected.
 - iii. Spacing between lines must be at least 1.5 lines.
 - iv. Spacing between lines may not exceed 2 lines.
3. Word Count
 - i. The word count for submissions should not exceed 750 words.
 - ii. The word count must appear on the first page in the upper right margin.
4. Bow tie should be worn at some time prior to the time of submission If you have never worn a bow tie before in your life ... we're sorry
5. "The author's name must appear on any submission. If the author would like to be published anonymously (no reason is required), then the author must simply make that intention clear somewhere at the beginning of the submission—preferably near the author's name. The Advocate will not accept any submissions from anonymous sources or authors. The Advocate has a very strict anonymous review process for all submissions, and any author requesting to be anonymous will only be known to the Editor-in-Chief and the Intake Editor."
6. Hyphenation and Alignment
 - i. Submissions should be automatically hyphenated.
 - ii. Paragraphs must have left or justified alignment.
7. Proper grammar must be used (no, it doesn't have to be perfect ... but at least try)
 - i. If in question, refer to the Modern Language Association (MLA) handbook.
 - ii. Also, MLA rules are available through the Purdue Online Writing Lab.
8. Submissions should be emailed to advocatepressonline@gmail.com.
9. Review
 - i. To be included in the next content batch, submissions must be received by noon on the Wednesday preceding the publication week.
 - ii. Submissions received after the deadline will be reviewed for the next content batch.